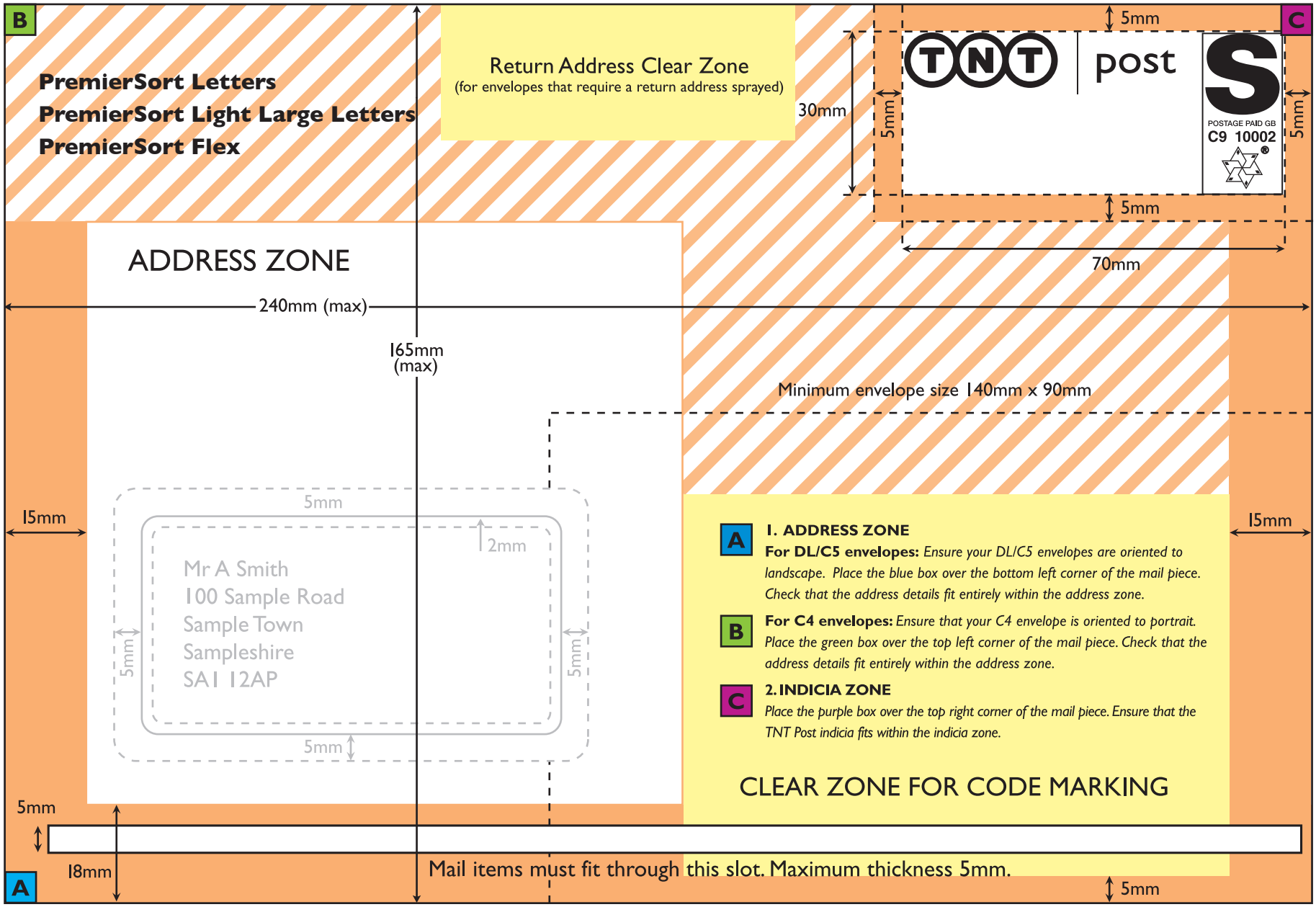
B
PremierSort Letters
PremierSort Light Large Letters
PremierSort Flex
Return Address Clear Zone
(for envelopes that require a return address sprayed)
5mm
C
TNT post
POSTAGE PAID GB
C9 10002
30mm
5mm
5mm
5mm
70mm
ADDRESS ZONE
240mm (max)
165mm
(max)
Minimum envelope size 140mm x 90mm
15mm
5mm
2mm
Mr A Smith
100 Sample Road
Sample Town
Sampleshire
SA1 12AP
5mm
5mm
5mm
15mm
A
1. ADDRESS ZONE
For DL/C5 envelopes: Ensure your DL/C5 envelopes are oriented to landscape. Place the blue box over the bottom left corner of the mail piece. Check that the address details fit entirely within the address zone.
B
For C4 envelopes: Ensure that your C4 envelope is oriented to portrait. Place the green box over the top left corner of the mail piece. Check that the address details fit entirely within the address zone.
C
2. INDICIA ZONE
Place the purple box over the top right corner of the mail piece. Ensure that the TNT Post indicia fits within the indicia zone.
CLEAR ZONE FOR CODE MARKING
5mm
18mm
Mail items must fit through this slot. Maximum thickness 5mm.
A
5mm